

## Minutes of the ATD Tulsa Chapter Board Meeting

Friday, August 5, 2016

12:00 p.m. to 1:00 p.m.

This meeting was by conference call and internet conference.

### **Call to Order**

President Larry Straining, CPLP called the meeting to order at 12:02 p.m.

### **Roll Call**

Larry Straining, CPLP, President

Lorinda, Schrammel, President-Elect

Walt Hansmann, VP of Administration

Adam Barrow, VP of Finance

Linda Jenkins, VP of Programming

Lewana Harris, VP of Accommodations

Shelby Morris, VP of Marketing

Mary Parker, VP of SIGs and GIGs

### **Absent:**

Skip Eller, Immediate Past President

Greg Kittinger, VP of Membership

Zac Davis, VP of Digital Media

Kara Schatz, At-Large Director

Kate Helser-Jackson, At-Large Director

Eight of 13 board members were present. A quorum was established.

### **Approval of the Agenda**

Walt moved, Adam seconded approval of the agenda. In light of the e-mail receive today from Kate, we will add acceptance of her resignation under New Business. MOTION CARRIED.

### **Approval of Minutes**

Shelby moved, Adam seconded approval of the 07-26-2016 ATD Tulsa Board Minutes. Linda recommended adding the dates under Old Business Item B. The change was made. MOTION CARRIED.

### **Treasurer's Report**

Lorinda moved, Lewana seconded approval of the Treasurer's Report. There were typographical corrections in cells A3 and C4. The BOK account has not yet been closed. It requires two of the three signatories on the account too be present at BOK to close the account. The three are Sam Dutro, Skip Eller and Stacey Warland-Panhoefer. Sam is no longer available, so Skip, Stacey and Adam are trying to coordinate a date and time to meet at BOK to close the account. The most recent EFT from ATD for the CHIP payment went into the BOK account, around \$850. So, when the BOK account is closed, those fund will be transferred to the Arvest account. MOTION CARRIED.

### **Old Business**

- A. CARE was explained and status updated. We will have a more detailed report next month.
- B. The Statewide Conference hosted by Central Oklahoma ATD, BOOST, is moving forward.

### **New Business**

- A. Resignation. Lewana moved, Shelby seconded to accept the resignation of Kat Jackson from the Board. MOTION CARRIED.

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- B. Elections. The nominations and elections process is moving forward. Walt will bring nomination forms to the August meeting. The Elections committee should be in place by August 19.
- C. Workshops. Larry introduce the idea of hosting two workshops. One on Gamification and one on eLearning. The gamification workshop with Monica Cornetti could be in early November. Lorinda asked if an early November date might cause ill will with the OKC chapter, since the State Conference is in October. Linda agreed that the proximity of the dates might be an issue. Walt suggested a conference call between Larry, Lorinda and David McLaughlin in OKC to get their pulse on the potential conflict. The second workshop would be in the spring of 2017 and would feature Articulate guru Tom Kuhlman. More details will follow.

### **For the Good of the Order**

Mary – nothing new to report

Shelby – provided an update on the Articulate SIG meeting in September, no location yet.

Lewana – will have catering ready to go for the August meeting.

Linda – programs are scheduled for the remainder of 2016. Looking ahead to 2017.

Adam – nothing additional to report.

Walt – nothing additional to report.

Lorinda – nothing additional to report.

Larry – discussed future board meeting schedules. He will send out a poll to see when board members are able to meet.

### **Adjournment**

Adam moved, Linda seconded Adjournment. MOTION CARRIED. The meeting was adjourned at 1:00 p.m.

Respectfully submitted by Walt Hansmann, CPLP