

Minutes of the ATD Tulsa Chapter Board Meeting

Friday, December 2, 2016 12:00 pm to 1:30 pm

In Person and Phone

This meeting was held at Roka and via conference call.

Call to Order

President Larry Straining called the meeting to order at 12:06 pm.

Roll Call

Larry Straining, CPLP, President
Lorinda Schrammel, President-Elect
Skip Eller, Immediate Past President
Adam Barrow, VP of Finance
Linda Jenkins, VP of Programming
Shelby Morris, VP of Marketing
Kara Schatz, At-Large Director

Absent

Walt Hansmann, CPLP, VP of Administration
Greg Kittinger, VP of Membership
Lewana Harris, VP of Accommodations
Mary Parker, VP of SIGs and GIGs
Zac Davis, VP of Digital Media

Seven of 12 board members were present. A quorum was established.

Approval of the Agenda

Mr. Eller moved; Mr. Barrow seconded approval of the agenda. Mr. Straining requested that MOTION CARRIED.

Approval of the Minutes of Previous Meetings

Ms. Schatz moved; Mr. Barrow seconded approval of the October 2016 Board Meeting minutes. MOTION CARRIED. Ms. Schrammel moved; Ms. Morris seconded approval of the November 2016 Board Meeting minutes. MOTION CARRIED.

Treasurer's Report

A Treasurer's Report was not presented. Mr. Barrow requested any questions or suggestions/concerns regarding 2016 financials, 2017 forecast or anything related to the transition from Mr. Barrow to Mr. Eller be sent via email ahead of the January Board meeting.

Old Business

- A. **CARE Update.** Mr. Straining reported CARE was moving forward; deadline is January but working toward and early submission. There were no questions.
- B. **Bylaws and Policies Committee Update.** No update at this time.
- C. **Power Member Event.** Ms. Morris reported the web address for the upcoming webinar would be sent Monday. No registration to the event is required.

New Business

There was no New Business discussed.

Announcements

- A. **Trainer Throw-Down.** Four teams have registered for the December ATD Chapter meeting on December 9, 2016. Mr. Straining will provide opening remarks and Ms. Jenkins will MC the event.

For the Good of the Order

Board members provided a status update on their respective areas. There will be an upcoming Wild Apricot webinar on December 19, 2016 to provide a demonstration for new users and a refresher for current users.

Adjournment

Ms. Schrammel moved; Mr. Barrow seconded Adjournment. MOTION CARRIED. The meeting was adjourned at 12:30 pm.

Respectfully submitted by Ms. Kara Schatz