

ASTD Northeast Oklahoma Chapter

Meeting Notes July 5, 2011

Location: TU

Present:	Absent:
Jim Rhea	Linda Adlof
Willis Allen	Susan McMurray
Larry Straining	Kim Mulligan
Walt Hansmann	Sam Dutro
Chris Woodard	Brian Darnell
Myra Fanning	

No previous board minutes available

No treasurer report available

Membership – Walt Hansmann

- Members were sent a membership report in advance.
- Walt also shared proposed policies and procedures for the board to review and consider for 2012.
- Myra asked that handouts be available to distribute along with our mugs to visitors/guests at upcoming meetings regarding NEOK membership.

Awards – Jim Rhea

- Jim still needs (2) volunteers for his committee. Announcement will be made at July 8th meeting. He has not had a formal meeting.
- Jim will inquire locations and hopefully book an early December date for the Awards Gala

Marketing – Larry Straining

- Concerns of how to make registration easy for State Conference and Call Center. Larry and/or Chris will have a discussion with OKC to resolve this issue.
- He has requested that we inquire with Philbrook about having internet access during our meetings. Myra will call and ask.
- Discussion of Nomination procedure for 2012. Larry will post the nomination form on our website for public knowledge.
- Discussion of Brian Darnell's responsibility; avoid overlap with Larry's duties. Myra will contact Brian to confirm his desire as a board member. It was suggested that we tie Brian's role into Membership; perhaps VP of Membership Development. Agreed to avoid any bylaw changes due to this responsibility.
- Larry still needs access to a couple accounts in Wild Apricot, LinkedIn and Twitter. Every effort will be made to assure that he receives them quickly.

Programs – Willis Allen

- All speakers are confirmed for the remainder of 2011. Willis will make sure Larry has all information needed to post on our website.
- Concern about not having a gift card for Jim Rhea last month. Chris/Sam will purchase one to be given to him.
- Discussion of how much to give when there are multiple presenters. Conclusion was to give \$50 per meeting/presentation. Groups will have to determine how to split the \$50.

Pres Elect – Chris Woodard

- Gave update on Call Center and State Conference
- Announced that we will give our annual donation to Komen Race for the Cure; amount TBD. Univ of Phoenix has a team for the race and NEOK is encouraged to gather a team and perhaps purchase shirts to represent.
- He confirmed the deadline dates to submit nominations for 2012 board.
- Confirmed that if any changes to the By-laws; a 30 day notice must be given to the chapter members.
- Willis has offered to return the NOOKcolor he received last year and donate it as a door prize for the upcoming Call Center conference.

Other Discussion – Myra Fanning

- We are still missing past minutes to post on our website (per CORE). Myra will ask Linda to submit those that she had.
- Suggested that we look into using Go To Meeting for our chapter meetings and/or chapter meetings. There is interest from external ASTD members to “link” into our chapter meetings; some topics interest them.

Meeting adjourned at approximately 8:15p. We moved into off line discussion so did not officially adjourn.

Minutes submitted by Myra Fanning (in Susan's absence).